

Appendix C

GRIEVANCE FORM

NAME

ADDRESS

HOME PHONE

BUILDING

ADDRESS

PHONE

Grievance Representative (if known) _____

DEFINITION OF A GRIEVANCE: A grievance shall mean a complaint by an employer or group of employees that there has been to him/her/them a violation or inequitable application of any provisions of the contract.

Please state explicitly the date the grievance occurred, the nature and extent of the problem:

Please state present policy, rule or regulation in the school district:

Other persons qualified to give additional information relative to the problem:

What decision would you believe is fair:

What steps have been taken so far in trying to resolve the grievance:

Date

Signature