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Pendleton School District

Long-Range Facility Planning Committee – Mtg #1

Dr. Wade Smith, CCM
Vice President

November 18, 2026

Agenda

1. Introductions/Entry Activity
2. Welcome – Superintendent Jensen
3. Review Membership and Committee Charge
4. Timeline Review
5. Group Norms Review and Discussion
6. Know-Wonder-Hope Activity
7. Next Steps
8. Exit Activity
9. Thank You!

Introductions



Each person briefly introduce yourself.

Please share:

- Your name.
- Your connection with the district (e.g., community member, parent, student/staff, other).
- Have you been involved on any district committees or similar work prior?
- What is your most memorable school experience in which you or a family member participated? What made it special?

Pendleton School District Committee Members

Committee Members

- Jared Pace
- Joey Mulvihill
- Andrew Hallman
- Liam Hughes
- Jameson Hayes
- Mark Browning
- Pat McClintock
- Travis Larsen
- J. D. Kindle
- Debbie McBee
- Steve Chrisman
- Brad Spencer
- Cheryl Viola
- Jessica Hardy

Committee Members, Cont'd

- Jennifer Colton-Jones
- Marie Hall
- Jennifer Currin
- Wendy Sorey
- Tom Demianew
- Mary Sara Wells
- Valerie Kreps
- Chris Thatcher
- Steve Umbarger
- Shawn Towne
- Liesl Follett
- Danielle Blanc
- Michael Stensrud
- Marcus Luke II

Committee Support

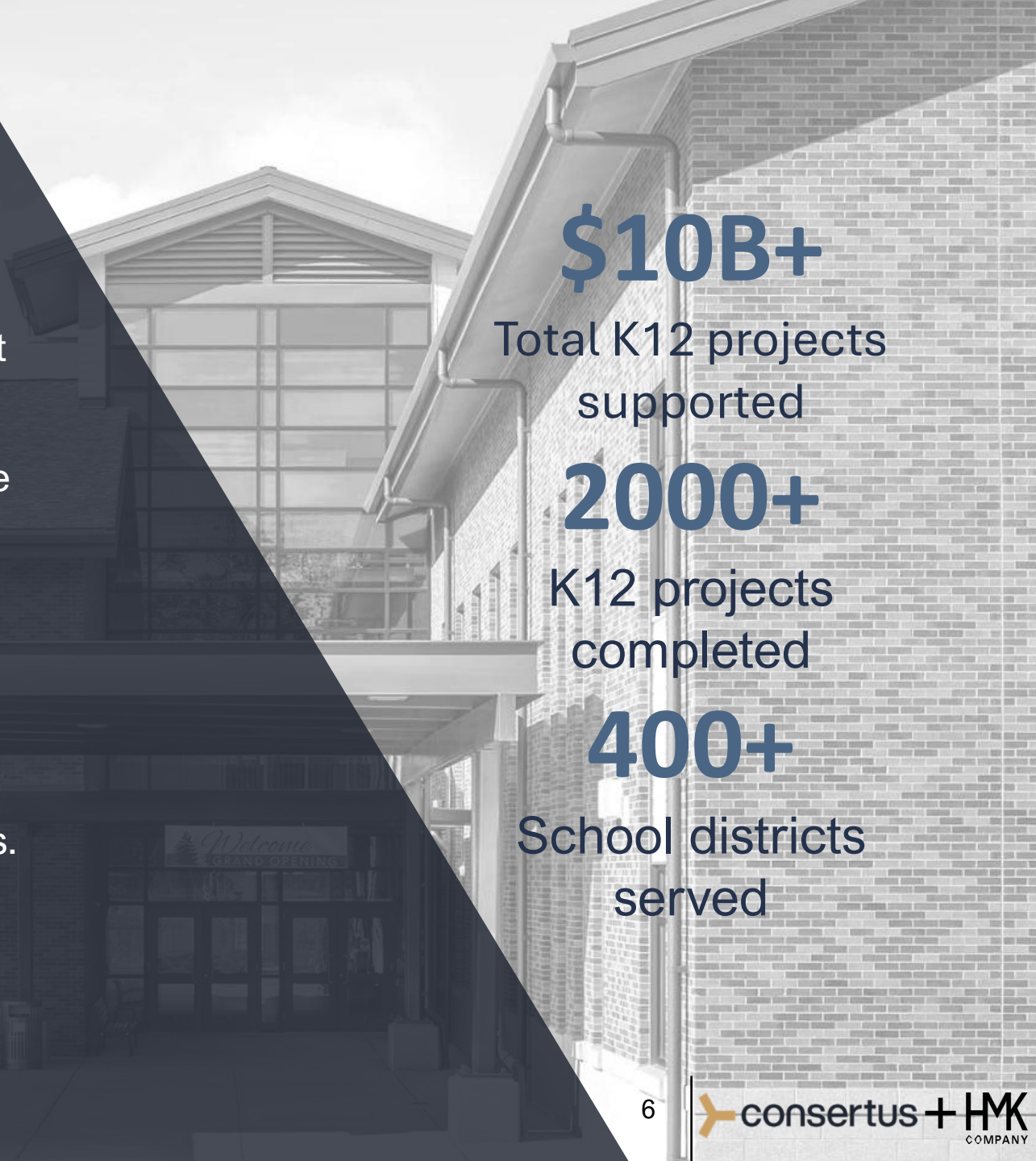
- Michelle Jensen, Superintendent
- Michelle Jones, Dir. Business Services
- Brian Norris, Facilities Manager
- Beth Harrison, School Board
- Patrick Gregg, School Board
- Mike Somnis, Athletic Director
- Wade Smith, Consertus

Superintendent's Welcome



About Consertus & HMK

- We believe better is always possible, especially when it comes to the places where students and staff thrive.
- For over 70 years, it has been our mission and promise to help districts plan, design, build, and improve where people live, work, learn, and play.
- From facilities planning through program delivery, we approach each project with a mindset rooted in innovation, collaboration, and purpose.
- We're more than facilitators; we're partners in progress. Whether it's facilitating a long-range planning process, guiding a school bond/levy campaign, or ensuring smooth project delivery, we bring clarity to complexity and a passion for doing what's right.



$10B+
Total K12 projects supported

2000+
K12 projects completed

400+
School districts served

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Your Core Team



Wade Smith – Executive Oversite, LRFP Lead



David McKay – Facility Assessment



Emily Valdez – Educational Programming and Alignment



Kim Ford – Educational Programming and Alignment

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Committee Charge

- The Pendleton School District requests that the Long-Range Facility Planning Committee (LRFPC) convene regularly to complete the work necessary to deliver long-term facility planning recommendations for administration and Board consideration. The Committee will conduct the technical review, engagement, and analysis required to support those recommendations.
- The Committee is tasked with delivering a final report to the District on or before **August 15, 2027**. The recommendation will consist of a long-range capital programming plan, grounded in technical analysis and broad staff and stakeholder input, that addresses the Committee's Charge and aligns with community priorities. Over the course of its term, the Committee will report regularly on its progress to the District and School Board through the consultant, Committee Chair, or others as necessary.

Committee Charge (Continued)

The Committee's recommendation must,

- review and build upon the work, findings, and recommendations from the District's Facility Condition Assessment
- identify facility needs, prioritizing the most urgent capital needs first
- address safety considerations and recommendations
- address current and projected student enrollment, building capacity and program needs
- make every effort to ensure student and staff learning/teaching and support environments meet standards (e.g., academic, fine/performing arts, CTE/vocational, SPED, other programming)
- review athletic and activity facility improvements that address program need, and promote student access, safety and community use
- explore inequities among District facilities, with the goal of reducing those disparities where practical
- include near-term and long-term facility planning considerations with the goal of developing a comprehensive 20-year facility plan
- consist of pragmatic solutions that promote longevity, durability, and lower long-term maintenance and upkeep costs
- include broad, deliberate opportunities for input from staff, students, parents, and community stakeholders
- when appropriate, capitalize on current infrastructure and historical community investment
- review outstanding debt capacity and strive to minimize impact to taxpayers

Committee Charge (Continued)

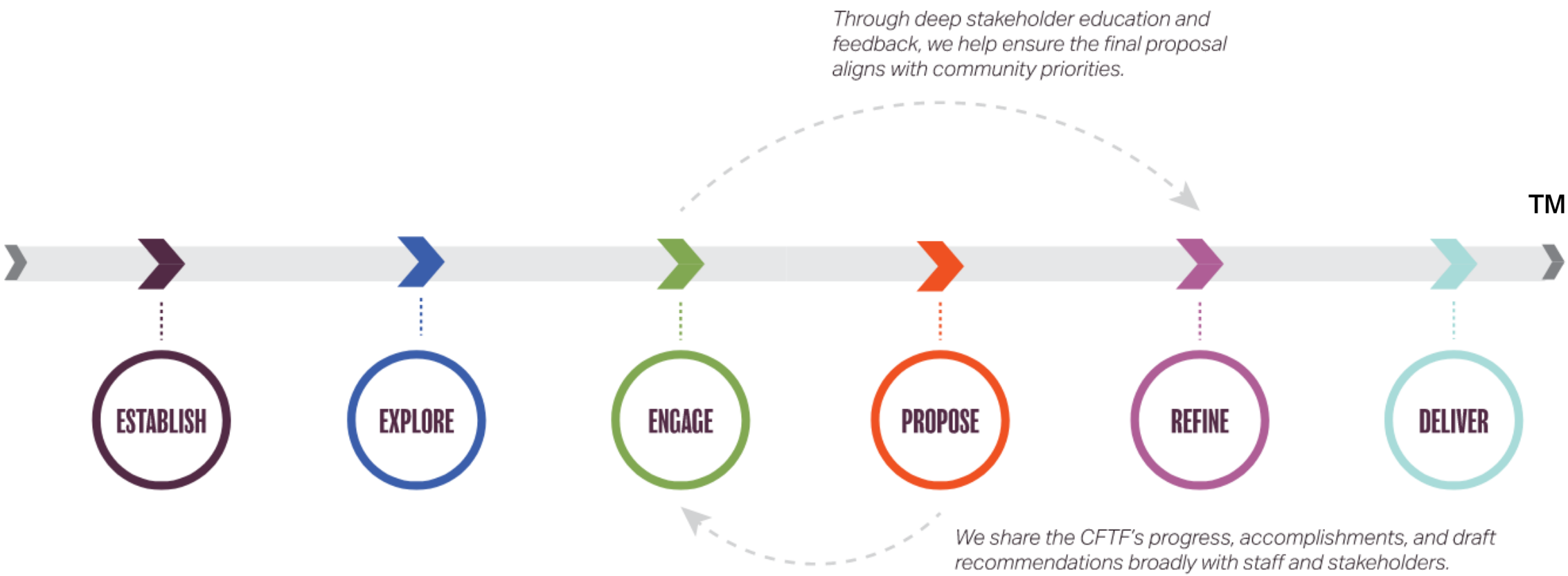
When feasible, the recommendation should also:

- explore partnerships with local organizations that capitalize on cooperative spaces and shared needs
- research outside funding streams and opportunities to decrease local and/or District costs
- leverage facility best practices and third-party experts to support the validity of recommendations
- provide lower-cost alternatives that do not compromise core facility and learning goals
- incorporate energy efficiencies and other sustainable practices to reduce long-term operational costs

Our Process



6-Phase Approach™ to Successful Facility Planning



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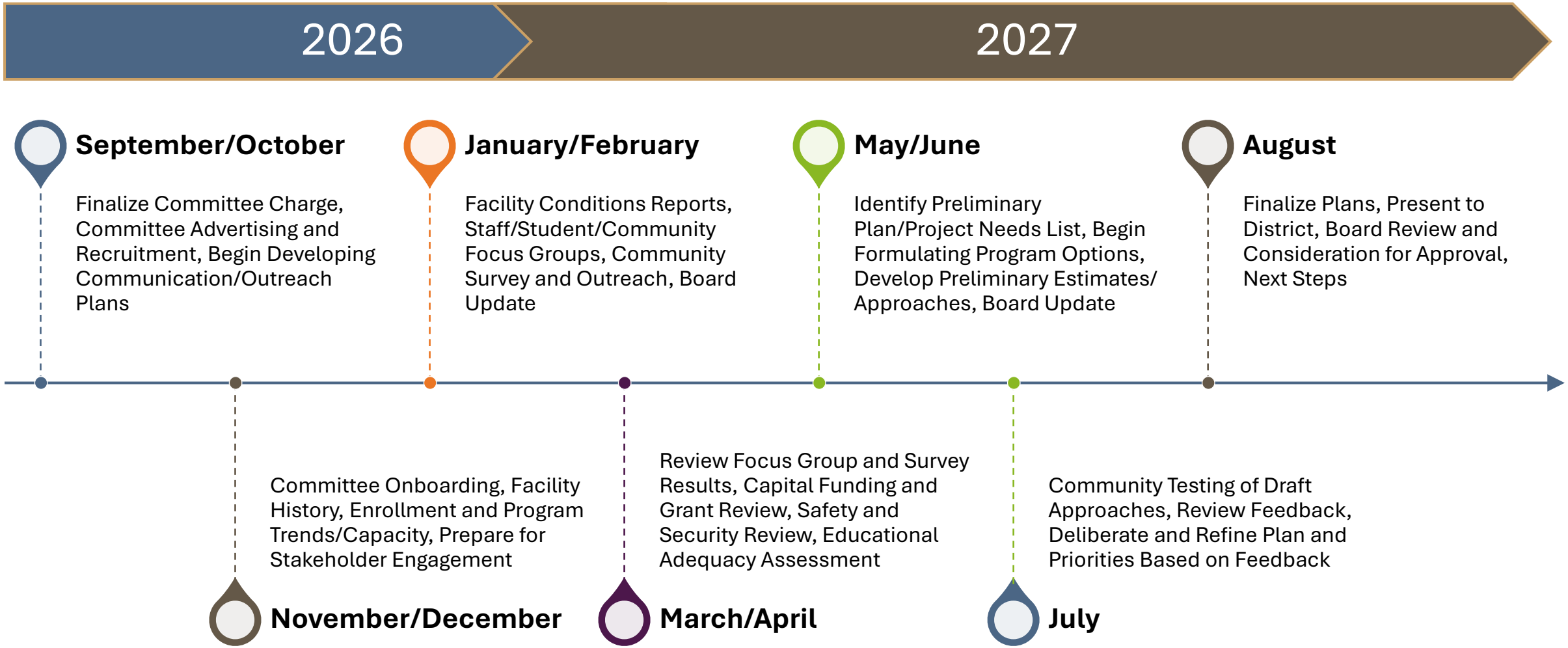
Process Timeline

Community Long-Range Facilities Committee



“Your role is not to have the answers — it’s to bring your experience and perspective. That is the most valuable thing you can offer.”



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Draft Operating Norms



- **How We Show Up**
  1. Be present and engaged. This work matters.
  2. While we each may come with individual perspectives, we are here to advance what's best for all PSD students.



- **How We Listen**
  3. Listen to understand and stay curious about different views.
  4. Assume good intent, even in disagreement.



- **How We Work Together**
  5. Value all perspectives, including lived experience and expertise.
  6. Ask questions when anything is unclear.

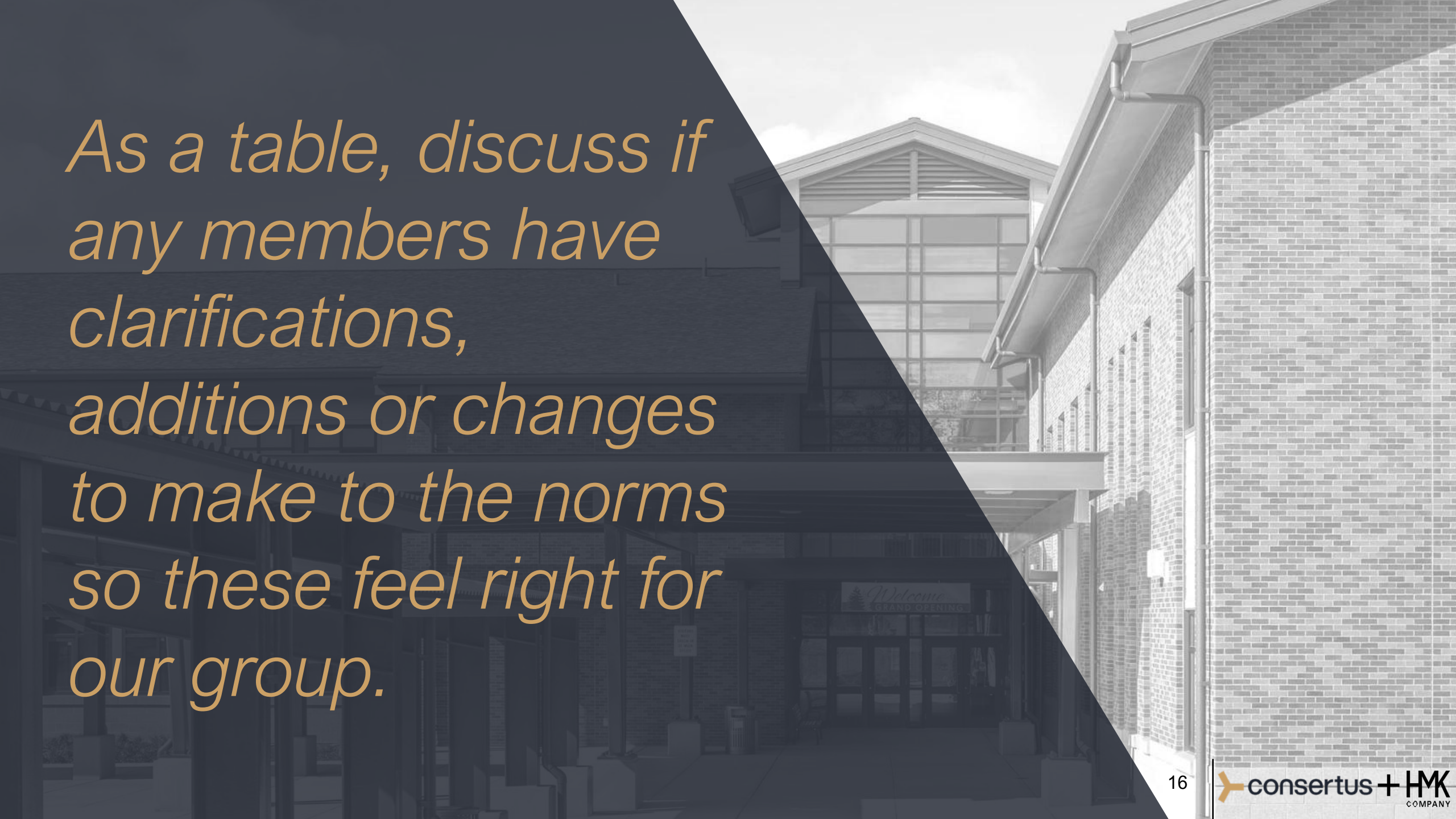


- **How We Make Decisions**
  7. Strive to seek consensus.
  8. Raise concerns in the room, constructively.



- **How We Communicate Outside the Room**
  9. Protect the credibility of the process.

As a table, discuss if any members have clarifications, additions or changes to make to the norms so these feel right for our group.



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What Do We…..About Pendleton School District's Facilities?

Know



Facts, direct observations, experiences

Wonder



What do we need to learn? What questions do we have?

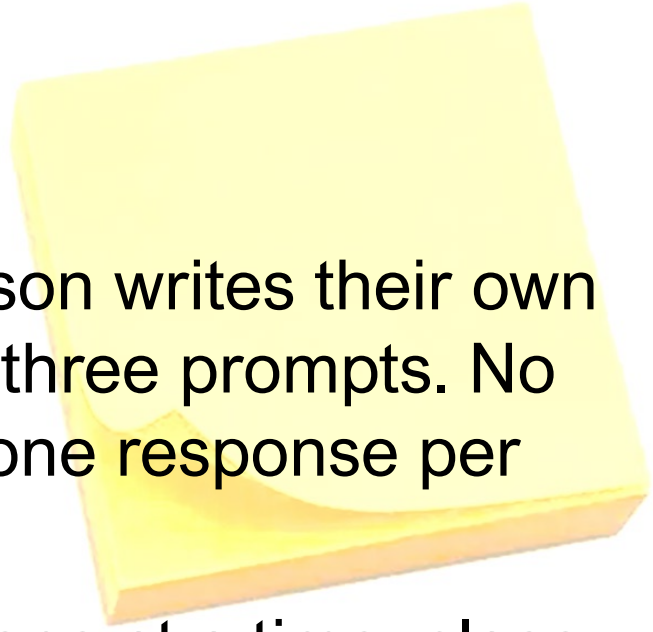
Hope



What does success look like?

Instructions

Know, Wonder and Hope



- Step 1 — Silent individual reflection (3-5 min): Each person writes their own responses on sticky notes (one idea per note) across all three prompts. No discussion yet. It's OK and expected to have more than one response per prompt.
- Step 2 — Table discussion (15 min): Share sticky notes one at a time, place them on the sheet, discuss.
- Step 3 — Table report-out: Each table reporter summarizes comments from each column (KNOW / WONDER / HOPE). Keep to 2–3 minute summaries per table.

In one word, how are you leaving tonight?



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Next Steps

- Meeting email summary
- Update website with meeting materials
- Doodle Poll

September/October

Finalize Committee Charge, Committee Advertising and Recruitment, Begin Developing Communication/Outreach Plans

November/December

Committee Onboarding, Facility History, Enrollment and Program Trends/Capacity, Prepare for Stakeholder Engagement

January/February

Facility Conditions Reports, Staff/Student/Community Focus Groups, Community Survey and Outreach, Board Update

March/April

Review Focus Group and Survey Results, Capital Funding and Grant Review, Safety and Security Review, Educational Adequacy Assessment

May/June

Identify Preliminary Plan/Project Needs List, Begin Formulating Program Options, Develop Preliminary Estimates/ Approaches, Board Update

July

Community Testing of Draft Approaches, Review Feedback, Deliberate and Refine Plan and Priorities Based on Feedback

August

Finalize Plans, Present to District, Board Review and Consideration for Approval, Next Steps


THANK YOU!
What questions do you have?
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